

MEETING MINUTES | February 27, 2019

6:00 - 8:00 p.m.

Location: KIPP ENC Durham

Conference Call: 252.751.1984

BOARD MEMBERS IN ATTENDANCE

Mary Brown
Douglas Kahn
Gail Worthington
Minnie Forte-Brown
Victoria Bennett (phone)

KIPP ENC STAFF IN ATTENDANCE

Trena Drayton
Brandon Rosas
Tammi Sutton
Trey Tillman
Kate Panuska
Lindsay Kelly
Kathy Hamel
Marya Murray-Diaz (phone)

GUESTS IN ATTENDANCE

None

WELCOME

Call to Order at 6:13pm

BOARD ADMINISTRATION

Agenda

- Approved

Minutes

- Approved

Public Comments

- None

INTRO

Began meeting with video of KIPP ENC student, Elijah Lee, who was recently featured on the news for his advocacy around child abuse and upcoming march.

- The 2nd Annual Violence Against Children March was held 1:00pm - 2:00pm at Centennial Park in Roanoke Rapids

REPORTS

Executive Director

- Moving forward, Lauren Vance will present the school report.
- Ms. Sutton presented enrollment numbers, attendance percentages and other school data.
 - » The goal is to eventually see data (including teacher certifications) longitudinally over multiple years.
- There were a number of new hires that have zero years of experience and Mr. Kahn asks what we are doing to address this statistic. Ms. Sutton explained the difficulty of getting experienced teachers; however, also explained that years of experience does not equal excellence.
 - » History has shown that two to three years of teaching is the sweet spot.
 - » Best teachers come from word of mouth from our best teachers.

Finance

- Mr. Rosas began the finance report with details of the audit and a point of clarification: modified accrual vs. true accrual accounting. Throughout the fiscal year, our organization works on a cash basis of accounting, which is different from how we report in our audited financial statements.
- There were questions presented by the board as to how we can prevent a discrepancy of numbers in regards to net deficit. How do we better project fiscal year surplus (deficits)?
 - » Due to the cyclical nature of finances, and change in command and skill set level over the past year, discrepancies and variances may not be realized until we experience them. Time will allow more control over and limit of variances.
 - › Budget process was historically flawed
 - › Items were not properly categorized
 - › Prior year run-rates were inaccurate
- Mr. Rosas made the board aware of procedural and reporting issues such as incorrect utilization of cost allocation, mis allotment of funds and the use of unrealized funds in revenue numbers.

Development

- CSP funding counted toward our fundraising goal.
- KIPP Durham will be a volunteer site for Cisco Systems as part of our evolving corporate relationship with them. Cisco Systems will pilot a math tutoring program at KIPP Durham in March. This successful corporate relationship is a big win and allows a blueprint for engagement with other organizations and schools.
- Mrs. Kelly reminds the group of our 2019 Pride of 09 reunion and our need for a great keynote speaker.

Enter Closed Session

7:50

- Ms. Drayton presented an assessment of the transportation department
- Executive compensation
- Durham 9th grade

SUMMARY OF DECISIONS & NEXT STEPS

- Board approval for updated, revised budget

APPROVALS

Motion	Moved	Seconded	Approved
Approve the agenda	Doug	Mary	All
Approve new hires	Gail	Doug	All
Amend the budget	Doug	Gail	All
Move into closed session	Mary	Doug	All

ADJOURNMENT

Time 8:18