

MEETING MINUTES | April 24, 2019

6:00 - 8:00 p.m.

Location: Conference Call

Conference Call: 252.751.1984

BOARD MEMBERS IN ATTENDANCE

Mary Brown
Douglas Kahn
Tonza Ruffin
Gail Worthington
Victoria Bennett

KIPP ENC STAFF IN ATTENDANCE

Trena Drayton
Brandon Rosas
Tammi Sutton
Trey Tillman
Lindsay Kelly
Shamera Williams
Nichole Trosino

GUESTS IN ATTENDANCE

John Alford
Jimmy Henderson

WELCOME

Call to Order at 6:04 pm

BOARD ADMINISTRATION

Agenda

- Approved

Minutes

- Approved

Public Comments

- None

REPORTS

Executive Director

- » Board Chair calls to skip the discussion of the Shared Services Team organizational structure.

CAO

- Ms. Vance provides update on enrollment and NC Check Ins.
 - » There is a current focus on student retention and recruitment. With the resignation of Ms. Jones, Director of Talent Recruitment, we are working on an interim solution that will get the organization through the school year while searching for a permanent replacement. Current enrollment numbers are comparable to where the efforts were this time last year.
 - » This is the first time the state has conducted the NC Check In assessments: three tests that grades 3-8 took prior to spring break. Check-in data will be sent around.
 - » Board Member inquires about enrollment progress to date. Ms. Vance explains that our numbers are comparable to this time last year, per her understanding.
 - » Board member inquires about the target number for total enrollment in 8th grade at Halifax. Ms.

Vance explains that conversations happened as recent as that morning and that conversations were happening real time. Mr. Rosas met with Level Field partners and their edits were not reflected in the board materials. There are further enrollment questions from the board regarding application numbers, raising the target goal and establishing an "aspirational" goal. Ms. Drayton highlighted that work is happening real time and there has not been a proper level-set amongst the group. Ms. Vance committed to providing update at a future meeting.

- Ms. Vance details recent professional development provided to school leaders and assistant principals across the region to develop a teaching plan leading up to EOGs.
 - » The overall trend is that we have really strong progress in 5th and 7th grade - mixed results in 6th and 8th.

Finance

- Mr. Rosas provides an update on timeline and recent efforts with Level Field Partners to develop out a tool and meet core deliverables as established by Charter School Growth Fund.
- Ms. Worthington provides an update regarding buses and bus financing.
 - » Ms. Worthington is working to attain competitive financing options through First Citizens Bank, which will be disseminated to the board to compare against our current finance options provided by the sellers.

Governance

- Ms. Ruffin presents the finance committee charter and requests approval from the board.
- There are inquiries around the timeline for the Executive Director's evaluation and its alignment with the renewal of the Executive Director's contract.
 - » 360 evaluations were recently completed, the results of which we should receive in the next two weeks. These results will go to the Governance Committee who will meet with the Executive Director to discuss FY19 performance.
 - » Contract renewal is anticipated for October.

Development

- We are 125% to our fundraising goal.
 - » Credit Suisse made an additional \$25k gift and will continue to provide us with volunteers.
 - » Gratitude expressed to all those who have donated, including our board member; The Browns.
- Pride of 09 Reunion will take place September 7th, 2019 at the Imperial Centre in Rocky Mount, NC.
 - » Call for keynote speakers extended to Corey Booker and John King.

Enter Closed Session

7:15

APPROVALS

Motion	Moved	Seconded	Approved
Approve the Agenda	Doug	Mary	All
Approve the Finance Committee Charter	Gail	Doug	All

ADJOURNMENT

Time 7:58