

## Board of Directors

### Meeting Agenda

**Date:** April 20, 2018  
**Time:** 3:00PM  
**Location:** Conference Call, 252-751-1984

#### Board Members in Attendance

- Mary Brown
- Douglas Kahn
- Curtis Wynn
- Victoria Bennett
- Gail Worthington
- Minnie Forte-Brown

#### KIPP ENC Staff in Attendance

- Dawn Arthur
- Trena Drayton
- Lindsay Kelly
- Marya Murray-Diaz
- Tammi Sutton

#### Visitors in Attendance

- None

#### CALL TO ORDER

Curtis Wynn – Board Chair at 3:00pm

#### PUBLIC COMMENTS

Curtis Wynn – Board Chair  
There were no public comments.

#### BOARD ADMINISTRATION

- Reading of Ethics Awareness Statement – Wynn, Board Chair

Ethics Awareness and Conflict of Interest Statement: In accordance with KIPP ENC Public School's policy, it is the duty of every Director to avoid both actual and apparent conflicts of interest. Does any member of the Board have a known conflict of interest or a situation that would give the appearance of a conflict with respect to any matters coming before the Board of Directors today? If so, please identify the actual or apparent conflict and refrain from any undue participation in the particular matter involved.

- Meeting Agenda – Wynn, Board Chair

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Approve April 20, 2018 Board of Directors Agenda.	Gail	Victoria	All voted yes; none opposed.

Approve February 20, 2018 Board of Director Minutes.	Gail	Victoria	All voted yes; none opposed.
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### DEVELOPMENT

- Development Report - Kelly, Director of Communications and Marketing
  - \$1.6 M fundraising progress to date.
  - A book project is underway about college completion and a chapter will possibly cover KIPP Pride High and the Pride of 2009.
  - Senior Signing Day on Friday, April 27
  - Senior Send-Off at the Google Lounge on Wednesday, April 25 6-8 in Durham

### SCHOOLS & REGION

- School Report – Sutton, Executive Director
  - 100% of high school seniors have received at least 2 acceptance letters.
  - ACT scores - KIPP ENC juniors are outperforming the state and national averages.
  - KIPP ENC looks focuses closely at the band of students scoring below 17, as 17 is the minimum score to be admitted to a public school.
  - Lotteries have been executed at all three sites. We have significantly higher numbers in the lottery than in years past.
  - KIPP ENC continues recruiting for teachers as we grow.
  - KIPP ENC staff retreat: August 7-9.
  - KIPP ENC is looking into shortening the school day for students to 4:00pm.
  - Welcome to Trena Drayton, new KIPP ENC President.
  - Summer school testing plan: NC allows summer school opportunity geared towards students who did not pass their 3rd-8th or 3 tested HS subjects EOG exams.

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Resolve to approve the 2018 Summer Testing Plan.	Douglas	Gail	All voted yes; none opposed.

- KIPP North Carolina Proposal – Drayton, President
  - Charlotte’s board voted to explore the idea of partnerships between KIPP ENC and KIPP Charlotte through a due diligence period. Reference proposal document.
  - Consider planning a series of Finance Committee meetings to support (Worthington)
  - KIPP ENC will act as consultants right now to KIPP Charlotte.
  - Board members recommend securing a contract and/or financial commitment from KIPP Charlotte for work performed by ENC in discovery.
  - Board suggests that the KIPP Foundation help with legal resources to support discovery.

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
<p>Approve to enter into 100 day discovery period with KIPP Charlotte wherein NDAs will be signed and risks/opportunities assessed.</p> <p>Board members recommend securing a contract and/or financial commitment from KIPP Charlotte while in discovery period for doing consulting work.</p> <p>Board recommends that the KIPP Foundation help with the legal and financial resources necessary to execute this merger, including the staffing resources required for this merger.</p>	Minnie	Gail	All voted yes; none opposed.

### GOVERNANCE

- Governance Report – Arthur, Chief Operating Officer

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Approve the addition of Douglas Kahn to the KIPP ENC Board of Directors. <i>No motion; approval only needed.</i>			All voted yes; none opposed.
Approve list of new hires	Mary	Gail	All voted yes; none opposed.
Approve that the Ethics & Awareness Statement repeated at each Board meeting will serve as the region's conflict of interest policy ( <i>for audit purposes</i> ).	Gail	Minnie	All voted yes; none opposed.

### OPERATIONS

- Finance Report – Arthur, COO
  - Dashboard - Financial Performance in 2017-18 reviewed.
  - Debt service are planned into our operating budgets at the beginning of the year.
  - Financial feasibility report will be undertaken to assess feasibility of upcoming projects.

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Approve the addition of Trena Drayton as a signer and approver on all bank accounts and financial systems.	Douglas	Minnie	All voted yes; none opposed.

### SUMMARY OF DECISIONS & ACTIONS

- Review Meeting and Discussion (Arthur)

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Adjourn Meeting at 4:45pm	Gail	Minnie	All voted yes; none opposed.