



## Board of Directors Meeting Agenda

**Date:** January 17, 2018  
**Time:** 6:00  
**Location:** Conference Call

### Board Members in Attendance

- Curtis Wynn
- Mary Brown
- Gail Worthington
- Bob Caudle
- Victoria Bennett
- Vershenia Moody
- Jaideep Hebbar

### KIPP ENC Staff in Attendance

- Lindsay Kelly
- Marya Murray-Diaz
- Dawn Arthur

### Visitors in Attendance

- None

### CALL TO ORDER

Curtis Wynn – Board Chair at 6:00pm

### PUBLIC COMMENTS

Curtis Wynn – Board Chair

### BOARD ADMINISTRATION

Curtis Wynn – Board Chair

- Reading of Ethics Awareness Statement

Ethics Awareness and Conflict of Interest Statement: In accordance with KIPP ENC Public School's policy, it is the duty of every Director to avoid both actual and apparent conflicts of interest. Does any member of the Board have a known conflict of interest or a situation that would give the appearance of a conflict with respect to any matters coming before the Board of Directors today? If so, please identify the actual or apparent conflict and refrain from any undue participation in the particular matter involved.

- Meeting Agenda

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Approve January 17, 2018 Board of Directors Meeting Agenda.	Moody	Worthington	All in favor

Previous Board Meeting Minutes

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Approve November 15, 2017 Board of Director Minutes.	Brown	Moody	All in favor

**SCHOOLS & REGION**

Tammi Sutton – Executive Director

- School Report will be reviewed at the next board meeting

**GOVERNANCE**

Vershenia Moody – Governance Committee Chair

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Resolve to approve the new hire list as given.	Worthington*	Bennett	All in favor

\*Approved with the understanding that ED and COO will verify compliance with state licensure requirements and communicate that with the board.

- Board recommended to have compliance calculations when reviewing the new hire list
- For **signature** only:
  - Termination Forms - Judge Moody will sign in person at next board meeting.

**DEVELOPMENT**

Lindsay Kelly – Director of Communications and Marketing

- Lindsay provided an overview of recent grants awarded and contributions to the annual fund, along with an update on recent and upcoming meetings with key partners.
- A spring fundraiser will be held in Durham on the eve of senior signing day in Gaston (4/26); this fundraiser would provide college textbook scholarships for each member of the senior class.

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
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Approve KIPP Durham Board of Visitors Charter.	Bennett	Worthington	All in favor
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## OPERATIONS

Dawn Arthur – COO

### Finance and Facilities

- Finance & Facility Report – review key takeaways and progress.
- Halifax County claims that they have overpaid KIPP Halifax and KIPP Gaston over three years. They overcalculated the amount that they owed us.
  - In conversations with lawyers and finance department
  - Halifax County will have a Jan. 23 meeting to talk to all charter schools, strategy to reclaiming funds, across over two years. Dawn will attend meeting.
- Long-term financial model is helping inform our financial decisions
- Audits returned with no findings.
- Charter School Business Management will train on internal controls

## SUMMARY OF DECISIONS & ACTIONS

- Review Meeting and Discussion.
- The proposed deeper dive, in-person dates, are bolded below.

### Board 2017-2018 Board Calendar

February 2018	21st	6:00-8:00	Halifax (Deep dive)
<b>April 2018</b>	<b>18th</b>	<b>6:00-8:00</b>	<b>Gaston</b>
May 2018	16th	6:00-8:00	Durham
<b>June 2018</b>	<b>20th</b>	<b>6:00-8:00</b>	<b>Halifax</b>

Next Board Meeting is 6pm – 8pm February 21, 2018 at KIPP Halifax.

PROPOSED MOTION	Moved	SECONDED	VOTING STATUS
Adjourn Meeting	Worthington	Bennett	All in favor