

BOARD OF DIRECTOR'S MEETING MINUTES

Date January 20, 2016
Time 6:00 – 8:00pm
Location KIPP Durham

| Board Members in Attendance | Others in Attendance |
|-----------------------------|-----------------------|
| Curtis Wynn | Neil Crawford (phone) |
| Bob Caudle | Ben Adams (phone) |
| Vershenia Moody | Melchizedeck Cherry |
| John Maddrey | Dawn Arthur |
| Minnie Forte-Brown (phone) | |

| Motions | Moved, Seconded | Apvd |
|---|-----------------|------|
| Motion to approve the agenda as written. | Moody, Caudle | All |
| Motion to approve draft November 30 th meeting minutes as written. | Moody, Caudle | All |
| Motion to approve new hires as given in the agenda. | Moody | All |
| | | All |

| Actions | Owners | Status |
|---|---------------|--------------|
| In the March meeting, we want to revisit EOG / EOC testing plan. Board will need to approve testing plan. Will include transportation and food needs. | Board | In Progress |
| Join the 15 th Anniversary KIPP ENC Gala on April 22, 2016. Mark calendars and notify members of your network of friends. | Board | In Progress` |
| Check with insurance carrier regarding 401k plan. | Arthur | Complete |
| Governance Committee meeting on February 10 th to engage 360 evaluation process - needs to be posted on website. | Arthur, Moody | Complete |
| | | |

OPEN SESSION NOTES

1. **Quorum achieved** at 6:21
 - a. Meeting started at 6:16 without quorum.
 - b. Motion to approve the agenda as written.
 - c. Motion to approve draft November 30th meeting minutes as written.

2. Public Comments

- a. No guests or public comments.

3. General Items

- a. None

4. Schools

- a. Reference January 20 Schools Report.
- b. Schools will be recruiting now and looking for 3-4 positions in each school.
- c. KIPP Gaston will not be adding any grades this year. KIPP Halifax will be adding 7th grade and KIPP Durham will be adding 6th grade.
- d. The Hill Center partnership in KIPP Durham has been very successful and will likely be expanded.
- e. Self Help reported that shooting occurred within the vicinity of KIPP Durham on January 19th. Self Help has taken precautionary measures and invited our participation as well.
- f. **Action:** In the March meeting, we want to revisit EOG / EOC testing plan. Board will need to approve testing plan. Will include transportation and food needs.

5. Champions

- a. Reference January 20 Champions Committee Report
- b. **Action:** Join the 15th Anniversary KIPP ENC Gala on April 22, 2016. Mark calendars and notify members of your network of friends.

6. Finance

- a. Reference January 20 Finance Committee Report
- b. **Action:** Check with insurance carrier regarding 401k plan. (proposed by Maddrey; action with Dawn)

7. Governance

- a. Mary Brown has removed her application for board membership.
- b. Tonza Ruffin-Buffaloe is applying for board membership. Tonza has already attended two meetings.
- c. Governance Committee meeting on February 10th to engage 360 evaluation process. **Action:** needs to be posted on website.
- d. Motion to approve new hires as given in the agenda. (Moody, no second needed, All)
- e. John Maddrey will be leaving the board in February. We are in search of a new committee chair, and Curtis Wynn will serve as interim chair until such time a chair is found.

8. Other Items – None

9. Meeting adjourned at 7:17pm.