

MEETING MINUTES | November 28

6:00 - 8:00 p.m.

Location: KIPP ENC Durham

Conference Call: 252.751.1984

BOARD MEMBERS IN ATTENDANCE

Victoria Bennett
Mary Brown
Douglas Kahn
Tonza Ruffin
Gail Worthington
Minnie Forte-Brown

KIPP ENC STAFF IN ATTENDANCE

Tammi Sutton
Trena Drayton
Lindsay Kelly
Brandon Rosas
Dawn Arthur
Trey Tillman

GUESTS IN ATTENDANCE

Camesha Jones
Megan White

WELCOME

Call to Order at 6:18pm

BOARD ADMINISTRATION

Agenda

- Request that we add a KIPP CLT Update to the Agenda
- Approved

Minutes

- Correction re: moment of silence, which was for the recent Pittsburgh, PA shooting
- Correction re: typo
- Approved

Beginner Teacher Support Program

- Approved

Invoice for Modular Units

- Will hold off on approval until we have the chance to speak with Alan Clayton Enterprises, Inc. to hopefully negotiate a better interest rate

Public Comments

- None

REPORTS

Executive Director

Updates

- All schools have improved in terms of attendance YTD and over the last three years
- Halifax Charter Renewal
 - » There will be a formal recommendation to the state board regarding Halifax's charter renewal in January. Preliminary recommendation by December 10th
- KIPP ENC Academic team will be traveling to Charlotte Monday, December 3rd to observe KIPP CLT classes with Anokhi Saraiya, Head of Schools

- KIPP ENC teacher certification goal is 80%. Currently, teacher certification at our schools is as follows:
 - » Gaston - 33%
 - » Halifax - 40%
 - » Durham - 47%

Follow Up

- Data correction
 - » Graduation rates to be reported on six years upon graduating from high school
 - » 85% of our alumni matriculate to college within six years of completing 8th grade

Finance

- Gaston and Halifax have full allocation from the state
- Federal funds still need to be confirmed
 - » Halifax and Durham school-based expenses have not yet been adjusted for under enrollment
- Regarding KIPP ENC budget, the ideal state is to get to net zero prior to fundraising.

Development

- ELMA Music Foundation is renewing funding for FY19. Dollar amounts will be confirmed in December
 - » Will lead to \$18-\$20k for music education at KIPP GCP Pride HS
- Goal is to exceed \$1 million in fundraising
 - » Currently 92% to Goal
- This week's Giving Tuesday Campaign brought in an additional \$5,000+
- Great opportunities for additional, smaller funding amounts can be procured through grants
 - » Update on our efforts around hiring a grant writer

KIPP NC Update

- Due diligence outstanding items
 - » KIPP ENC and KIPP CLT financials
 - » Employee changes creates questions around structure for the remainder of the year
- Formal recommendation around merger and timeline anticipated in January, 2019

SUMMARY OF DECISIONS & NEXT STEPS

- Reach out to Alan Clayton Enterprises, Inc. to reduce interest rate on modular units invoice
- Correct October 30th meeting minutes
- Governance Committee will provide update in January meeting
- May have a special session based on the outcome of upcoming finance and governance committee meeting

Motion	Moved	Seconded	Approved
Approve the Agenda	Doug	Mary	All
Approval of the Beginning Teacher Support Program	Doug	Victoria	All

ADJOURNMENT

Time 8:18