

Board of Directors

Meeting Agenda

Date: May 16, 2018
Time: 6:00PM
Location: Conference Call, 252-751-1984

BOARD MEMBERS IN ATTENDANCE

- Curtis Wynn
- Mary Brown
- Doug Kahn
- Victoria Bennett
- Gail Worthington

KIPP ENC STAFF IN ATTENDANCE

- Tammi Sutton
- Trena Drayton
- Dawn Arthur
- Tyra Jackson
- Camesha Jones

VISITORS IN ATTENDANCE

- Amechi Johnson

CALL TO ORDER

Curtis Wynn – Board Chair at 6:00pm. Quorum established at 6:17pm.

PUBLIC COMMENTS

Curtis Wynn – Board Chair

- Amechi Johnson, former bus driver for KIPP ENC, expressed grievances with the Transportation Manager and driving team. Recommended course of action: school will conduct an investigation that will be given to the Board; Trena will act as third party reviewer.

BOARD ADMINISTRATION

- Reading of Ethics Awareness Statement – Wynn, Board Chair

Ethics Awareness and Conflict of Interest Statement: In accordance with KIPP ENC Public School's policy, it is the duty of every Director to avoid both actual and apparent conflicts of interest. Does any member of the Board have a known conflict of interest or a situation that would give the appearance of a conflict with respect to any matters coming before the Board of Directors today? If so, please identify the actual or apparent conflict and refrain from any undue participation in the particular matter involved.

- Meeting Agenda – Wynn, Board Chair

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Approve May 16, 2018 Board of Directors Meeting Agenda.	Brown	Bennett	All voted yes; no opposed

Approve April 20, 2018 Board of Director Minutes.	Brown	Bennett	All voted yes; no opposed
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DEVELOPMENT

- Development Report - Kelly, Director of Communications and Marketing

SCHOOLS & REGION

- School Report – Sutton, Executive Director
 - Shouted out the alumnae who are graduating from undergraduate or graduate programs
 - Discussed the proposed school day schedule wherein ENC would move to 8AM-4PM
 - A state-based licensure Committee has made recommendations to DPI to support licensure issues that are often experienced by KIPP ENC
 - Referenced the visitors at KIPP Durham: Dr. Kebbler Williams, DPI, and Charter School Growth Fund (CSGF)
 - Reviewed school based data and performance results
- KIPP North Carolina Proposal – Drayton, President
 - The Board of Directors will have 14 days to review the resolution and letter of intent to negotiate with KIPP Charlotte.
 - The Board should send feedback about the LOI to Trena Drayton, and if the feedback has significant disparities amongst Board members, then Trena can schedule a special session of the Board.

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Approve the resolution to empower Trena Drayton to represent KIPP ENC in negotiations with KIPP Charlotte.	Kahn	Brown	All voted yes; none opposed

GOVERNANCE

- Governance Report
 - Discuss Board of Directors Terms and Renewals

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Approve to renew Minnie Forte-Brown and Victoria Bennett.	Brown	Worthington	All voted yes; none opposed

Approve list of new hires.	Kahn	Brown	All voted yes; none opposed.
Nominate Tonza Ruffin-Buffaloe as KIPP ENC Board Secretary.	Worthington	Brown	All voted yes; none opposed.
Nominate Doug Kahn as KIPP ENC Board Treasurer.	Brown	Worthington	All voted yes; none opposed.
Move that Curtis Wynn, as Board Chair, is hereby authorized and directed to perform the same functions as the Secretary, alone or together, with the other proper Officers of the corporation.	Brown	Kahn	All voted yes; none opposed.

FINANCE AND OPERATIONS

- Finance Report – Arthur, COO

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Approve the KIPP ENC Procurement Plan to be used for Child Nutrition purchasing.	Brown	Kahn	All voted yes; none opposed.

SUMMARY OF DECISIONS & ACTIONS

- Review Meeting and Discussion (Arthur)

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Adjourn meeting at 7:52PM	Brown	Kahn	All