



Board of Directors
Meeting Agenda

Date: August 16, 2017
Time: 6:00 - 8:00PM
Location: KIPP Gaston; Uberconference - 252-751-1984

Board Members in Attendance

- Gail Worthington
- Curtis Wynn
- Vershenia Moody
- Bob Caudle
- Victoria Bennett
- Mary Brown

KIPP ENC Staff in Attendance

- Tammi Sutton
- Dawn Arthur
- Lindsay Kelly
- Michelle Smitherman
- Marya Murray-Diaz

Visitors in Attendance

- Tim Fields

CALL TO ORDER

Curtis Wynn – Board Chair

PUBLIC COMMENTS

Curtis Wynn – Board Chair

BOARD ADMINISTRATION

Curtis Wynn – Board Chair

- Quorum was achieved at 6:02PM
- Reading of Ethics Awareness Statement

Ethics Awareness and Conflict of Interest Statement: In accordance with KIPP ENC Public School's policy, it is the duty of every Director to avoid both actual and apparent conflicts of interest. Does any member of the Board have a known conflict of interest or a situation that would give the appearance of a conflict with respect to any matters coming before the Board of Directors today? If so, please identify the actual or apparent conflict and refrain from any undue participation in the particular matter involved.

- Meeting Agenda

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Approve August 16, 2017 Board of Directors meeting agenda.	Moody	Caudle	All - yes

- Previous Board Meeting Minutes

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Approve June 21, 2017 Board of Director Minutes.	Caudle	Bennett	All - yes

SCHOOLS & REGION

Tammi Sutton – Executive Director

- School Report – will be reported in more detail once results are returned and with greater, in person board participation. Expected results may include state testing results, MAP, matriculation and persistence data as well as anticipated enrollment and ADM.

GOVERNANCE

Vershenia Moody – Governance Committee Chair

- Discussed steps involved with securing the Executive Director’s Review and Contract
- Goals, scorecard and budget actuals to proposed will be provided to Ms. Moody in September

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Resolve to approve the new hire list as given.	Caudle	Bennett	All - yes

OPERATIONS

Dawn Arthur – COO

Finance and Facilities

- Finance & Facility Report – review key takeaways and progress.
- For **resolution**:

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Resolve to approve the recommended check signers.	Moody	Bennett	All - yes

<i>Checks / Payables</i>	<i>#Signers</i>	<i>Min Approval</i>
<5,000	One	DSO or SL
<15,000	One	SL, ROM
<25,000	Two	COO, ED
>25,000	Two	ED
>90,000	Two	Board

- For **review** before next meeting:
 - Financial Policies & Fiscal Procedures document
 - Committee Deep Dive Report
- For **signature** only:
 - Transportation grant request – all schools
 - Revised Child Nutrition Agreements – Halifax and Gaston
 - Federal program grants prayer certifications – all schools

SUMMARY OF DECISIONS & ACTIONS

- Review Meeting and Discussion.
- Next Board Meeting is 6pm – 8pm September 20th at KIPP Halifax.

PROPOSED MOTION	MOVED	SECONDED	VOTING STATUS
Adjourn Meeting	Moody	Caudle	All - yes