

## BOARD OF DIRECTOR'S MEETING MINUTES

**Date** September 14, 2016

**Time** 6:00 – 8:00pm

**Location** Gaston; 320

### Board Members in Attendance

Curtis Wynn  
 Vershenia Moody  
 Minnie Forte-Brown (phone)  
 Jaideep Hebbar (phone)  
 Victoria Bennett (phone)  
 Gail Worthington  
 Tonza Ruffin-Buffaloe (phone)  
 Bob Caudle (phone)

### Others in Attendance

Tammi Sutton  
 Dawn Arthur  
 Neil Crawford (phone)  
 Camesha Jones (phone)

Motions	Moved, Seconded	Ruling
Motion to approve the June meeting minutes.	Caudle, Buffaloe	All
Motion to approve the September 2016 Board Meeting agenda.	Forte Brown, Bennett	All
Motion to approve the Board Meeting calendar contingent on determining October and November meeting dates.	Forte Brown, Bennett	All
Motion to change the name of Gaston College Preparatory to KIPP Gaston College Preparatory.	Moody, Bennett	All
Motion to execute an amendment to extend the current contract until October 31, 2016 with the understanding that the Board will review her performance in October.	Bennett, Forte Brown	All
Motion to approve the proposed new hires pending satisfactory background checks.	Moody, Forte Brown	All
Motion to approve the proposed signers, for financial processes and controls, for the KIPP ENC organization.	Forte Brown, Bennett	All
Motion to approve Tammi Sutton, Dawn Arthur and Neil Crawford as signers for federal grants.	Worthington, Moody	All

Actions	Owners	Status
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## College Prep Public Schools

Send electronic versions to all board members or bring to ribbon cutting for signature.	Arthur	Complete
Governance committee will meet between now and October to determine ED's contract.	Moody	Complete

### OPEN SESSION NOTES

1. **Quorum achieved** at 6:34pm
2. **Public Comments**
  - a. No guests or public comments.
3. **General Items**
  - a. Motion to approve the June meeting minutes (bob, tonza, all)
  - b. Motion to approve the September 2016 Board Meeting agenda (Forte Brown, Bennett, all)
  - c. Motion to approve the Board Meeting calendar contingent on determining October and November meeting dates (Forte Brown, Bennett, all)
  - d. Motion to change the name of Gaston College Preparatory to KIPP Gaston College Preparatory (Moody, Bennett, all)
4. **Schools**
  - a. We have a long road ahead, and we need to continue to push for results for kids.
  - b. Reviewed KIPP ENC Results (powerpoint)
  - c. Reviewed KIPP ENC Region Report (word)
  - d. What are high performing regions doing on the HSR survey? (Jaideep)
  - e. (Jaideep) wants, as a suggestion, to consider moving off of 100% goals to set more realistic goals. Consider the difference between *strategic* versus *aspirational* goals.
5. **Champions**
  - a. Reviewed Champions Committee Report, year-end targets and actuals
  - b. Thursday, Sep. 15 – KIPP Gaston at 5:15pm: American Graduates Champion Grant Celebration
  - c. Friday, Sep. 16 – KIPP Durham Ribbon Cutting at 11am and working lunch (12:30 – 2pm)
6. **Governance**
  - a. Conflict of Interest Documents. **Action:** send electronic versions to all board members or bring to ribbon cutting for signature.
  - b. Discussed reviewing Executive Director's annual offer until October meeting. **Action:** Governance committee will meet between now and October. Need to put on board calendar to ensure annual review. Renew contract for 15 months such that we can include metrics evaluations.
  - c. Motion to execute an amendment to extend the current contract until October 31, 2016 with the understanding that the Board will review her performance in October (Bennett, Forte Brown, all)
  - d. Motion to approve the proposed new hires pending satisfactory background checks. (Moody, Forte Brown, all)
7. **Finance**
  - a. Motion to approve the proposed signers, for financial processes and controls, for the KIPP ENC organization. (Forte Brown, Bennett, all)

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- b. Motion to approve Tammi Sutton, Dawn Arthur and Neil Crawford as signers for federal grants.  
(Worthington, Moody, all)
8. Meeting adjourned at 8:08pm.