



College Prep Public Schools

KIPP ENC Board of Director’s Meeting

Date November 19, 2014
Time 6:00 – 8:00PM

Conf. Phone Toll Free Dial-in: 712-432-1500
Conference Code: 267168#

Board Members in Attendance

Randi Dikeman
Bob Caudle
Vershenia Moody (phone)
Gail Worthington (phone)
Curtis Wynn
Barbara Hasty
Minnie Forte-Brown (phone)

Others in Attendance

Tammi Sutton
John Maddrey, Committee
Emily Dwight
Kevika Amar
Marlo Wilkins
Ben Adams
Dawn Arthur
Susan Goertemiller
Ms. Dikeman, Community
Dan Levine, Self Help
Meredith Flowe, Self Help
Micah Kordsmeier, Self Help
Robert Sotolongo, DTW

Summary of Motions	Moved	Seconded	Approved
Motion to approve November agenda with minor timing revision, i.e. move Self Help presentation higher in the agenda.	Caudle	Hasty	Yes
Motion to approve October meeting minutes.	Caudle	Hasty	Yes
Resolve to: <ul style="list-style-type: none"> • move forward with Self-Help as developer/landlord, • select Holloway as the Durham Middle site, • authorize staff to negotiate / enter into a Letter of Intent with Self-Help by the end of 2014, • commit initial funds (estimated \$25K) as a good faith sign and to be applied to the total development costs of the project on behalf of the school, and • move forward with Hardee site purchase as a potential long term site for growth and expansion (K-12). 	Wynn	Hasty	Yes
Motion to bring Elizabeth Moore onto staff via lateral entry license.	Caudle	Wynn	Yes
Motion to initiate negotiations with First Baptist Church for Halifax lease renewal.	Caudle	Wynn	Yes

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Motion to accept Durham employee agreement as written.	Wynn	Hasty	Yes
Motion to include << enter >> board strengthening exercises in the Durham RTO.	Moody	Forte-Brown	Yes
Motion to authorize Arthur to look into a new legal structure and bring back a proposal with evidence.	Caudle	Worthington	Yes
Move to submit Self Study to DPI for Gaston Charter Renewal.	Caudle	Hasty	Yes
Motion to adjourn meeting at 8:30pm.	Wynn	Caudle	Yes

Summary of Actions	Owner	Status
Set performance goals for Executive Director. Moody to provide additional items to Arthur.	Governance	In Progress
Fill out board member profile and send to Randi Dikeman.	Board Members	
Review how we manage a region with multiple schools and geographic disparity; need to identify a designated, approved alternate person for each board member.		

Open Session Notes

1. Meeting called at 6:15PM. Quorum achieved with 7 of 8 members present.
2. Motion to approve agenda with revision. Move Self Help presentation to beginning of agenda.
3. Motion to approve minutes.
4. Self Help Presentation
 - a. Tammi kicked off with appreciation and framing.
 - b. Dan Levine, Real Estate Team with Self-Help, started discussion
 - c. Micah Kordsmeier, Project Manager
 - d. Meredith Flowe, Charter School Policy and Lending Development
 - e. Robert Sotolongo, DTW Architects
 - f. 175 staff in Durham and 500 across the country. Work with construction managers and licensed contractors as well legal staff.
 - g. Dan reviewed brief history of Self Help’s mission, investments and recent projects
 - i. Self Help lent 220M to schools across state and DC
 - ii. Self Help is a mission driven organization
 - iii. Expertise has been buying vacant buildings downtown that require renovation
 - h. Micah Kordsmeier discussed geography of sites and the EDCI zone
 - i. Robert discussed the projected Durham site and phasing plans
 - j. Question posed – will the building eventually be owned by KIPP? Answer – we, KIPP and Self Help, would work on a temporary lease arrangement with an understanding that the building could potentially be purchased by the school at a later time.
 - k. Temporary space would be planned for the current Holloway Gym.
 - l. Need a commitment from board now to get started on aggressive timelines for success.
 - m. Motion to accept resolution as proposed. Approved by board; none opposed.
5. Reviewed agenda item 4

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- a. **Action:** Fill out board member profile and send to Randi
 - b. Note items provided in training presentation
 - c. **Action:** all board members to review how we manage a region with multiple schools and geographic disparity; need to identify a designated, approved alternate person for each board member.
6. School Report
- a. Gaston MAP and STEP sessions starting again winter; no current data to provide yet
 - b. Halifax
 - i. FRL – 83%, over 70% qualifying for free meals
 - ii. 102 Group conducted a school quality review of Halifax
 1. List of strengths are very long; Jeff Rutell, 102 Group, highly praised the first year status of school
 2. Encouraging that our first replication school is doing so well
 - c. Gaston
 - i. College acceptances are rolling in
 - ii. 1 license has been approved which indicates DPI is making progress on paperwork
 - d. Durham
 - i. Campbell is back temporarily from residencies and will be back permanently in January to focus more fully on his school design plan and ready to open exercises.
 - ii. Staffing – conducting final interview for second candidate in a couple weeks
 - iii. Ready to open – continues to make progress; CSAN has moved up submission date; final approval will be available in January (charter will become official).
 - e. Region
 - i. Walton Foundation is doing a focus on our alum
 - f. Motion to bring Elizabeth Moore onto the staff team; lateral entry license.
7. Financial
- a. Reviewed Finance and Facility Committee notes and
 - b. Proposed Resolutions
8. Development
- a. Review items in development report and include here
 - b. List event
 - c. No questions or motions
9. Motion to adjourn at 8:30pm.