



College Prep Public Schools

KIPP ENC Board of Director’s Meeting

Date September 17, 2014
Time 6:00 – 8:00PM
Place KIPP Gaston College Preparatory
320 Pleasant Hill Drive, Gaston

Conf. Phone (712) 432-1500
Access Code 267168#

Board Members in Attendance

Randi Dikeman
Bob Caudle
Vershenia Moody
Ronald Smith
Gail Worthington
Curtis Wynn
Victoria Bennett
Barbara Hasty

Others in Attendance

John Maddrey (committee)
Minnie Forte-Brown
Emily Cook Dwight
Kevika Amar
Susan Goertemiller
Michele Stallings
Tammi Sutton
Ben Adams
Dawn Arthur
Vanessa Smith

Summary of Motions
Approve Board Meeting Agenda. (Seconded and Approved. (S/A) ¹
Approve Draft August Board Meeting Minutes. (S/A)
Adjournment

Summary of Actions	Owner
Identify additional milestones for the board calendar. (e.g. finance, ,governance).	Committees & board members
Provide timelines for completion of governance committee milestones by the next board meeting.	Moody
Set performance goals for Executive Director.	Governance
Attend DPI held board training, as appropriate.	Board Members
Continue to provide Ben a list of Future Friends.	Board Members
Ensure each board member can access the google drive for board documents.	Arthur

¹ S / A – seconded and approved.

KIPP:ENC

College Prep Public Schools

Open Session Notes

1. Meeting called at 6:08PM. Quorum achieved with 8 of 8 members present.
2. Motion to approve agenda (S/A)
3. Motion to approve last month's minutes.
4. Recognized Minnie Forte-Brown as a guest. She expressed an interest in joining the board. Having a Durham Public School Board member would be the first in KIPP history. Minnie is excited to be on the Gaston campus and part of tonight's board meeting.
5. Collected Conflict of Interest statements, Commitments to Excellence and Board Member Work Plans from each board member. (need to collect and scan; received all 8 (COI, CTE)
6. Provide committee milestones to the board chair.
 - a. Governance
 - i. Want to increase board membership (Minnie is on her second meeting)
 - ii. Need to meet with Tammi to discuss succession planning.
 - iii. Have reviewed the proposed bylaws for all organizations.
 - b. **Action:** meet with these folks about google drive - Gail, Bob, Vershenia, Ronald (Arthur)
7. Review Board Calendar – no updates at this time.
8. Reviewed School Report Card. The following were discussed for each campus:
 - a. State test scores comparisons
 - b. 8th grade matriculation
 - c. 12th grade matriculation to college
 - d. ADM, ADA, FRL
 - e. Teacher Licensure
 - f. Staffing – already receiving candidates for KIPP Durham
 - g. Regional focus areas: advocacy, recruiting, foundation, giving
9. Food Service Report – add details
10. Finance and Facilities Committee – add details about property options and financial projections
11. Governance
 - a. **Action:** Need to set goals for Executive Director
 - b. **Action:** Moody and Arthur to discuss milestones for board calendar
12. Development
 - a. Gail, Wyndham and Tammi meeting on development goals regularly
 - b. Looked at secured and pending commitments
 - c. Through a generous donation, Ben will work with Carol O'Brien, a marketing consultant
 - d. October 23 – Open House event in the Primary School
 - e. Reviewed cultivation model and plan for future friends
 - f. Guests will receive a formal invitation from Ben for welcome events; no financial 'asks' will be made at welcome events and may not occur for a while.
 - g. Long term vision – discussed levels of giving and long term planning
13. **Action:** Board Member(s) WILL need to attend Ready to Open trainings held by DPI
14. **Motion to Adjourn**